



SAFEGUARDING is Everyone's Responsibility.....

West Yorkshire Netball is committed to ensuring everyone in our County can play netball in a safe, enjoyable, positive and supportive environment.

HERE IS A REMINDER ON SAFEGUARDING BASICS AND BEST PRACTICE

Everyone has a part to play in ensuring that the young people and at-risk adults in netball are safe and getting the most they can from their involvement in the sport. Being involved in sport can bring many benefits including confidence, health, and friendships, but we know that people may come to netball with pressures, abuse, or trauma in their life. This is why we also include wellbeing in our definition of safeguarding. We also recognise that a small minority of people find or seek opportunities in sport to abuse children or other vulnerable people, or to abuse their position of trust.

The Basics

For all clubs, you must have the following in place:

- The approved Ofqual first aid training certificate.

For all clubs with any under 18s or adults at risk (those with care and support needs), you **MUST** have the following in place:

- A club lead Safeguarding Officer – listed on ENgage to ensure contact details are known.
- Up to date England Netball DBS checks in place for coaches and volunteers undertaking regulated activity¹ and supervision of young players²
- The England Netball approved safeguarding training certificate in place for coaches and volunteers undertaking regulated activity and supervision of young players

All up to date records of the above should be kept and maintained by clubs.

BEST PRACTICE EXAMPLES

To promote excellent safeguarding, please consider:

- Promoting safety and welfare information with all club members, parents and young people.
- Ensure everyone knows what is expected. Consider promoting a newsletter, a section on your website or regular safeguarding updates on social media feeds.
- Create an environment where everyone feels safe to challenge poor practice and to raise concerns where necessary.

<https://www.Englandnetball.co.uk/governance/safeguarding>

¹ **Regulated Activity** is defined as: Unsupervised teaching, training, instruction, care for, treatment or supervision of young people. If a person is carrying out one of these regulated activities, there is a second trigger. – **That the activity is carried out frequently**, i.e. once a week, or more than 4 times in a 30 day period, or overnight. **This frequency test is not dependent on where the activity is carried out**, s doing it 4 time in a 30 day period in 4 different locations / clubs / roles means that the frequency has been met.

² **Supervision** is not simply a question of whether other people can see and hear the person, it is assessed by looking at whether the **supervisor has on-going, day to day responsibility for the protection of children and young people**. For example – an assistant coach may take a training session on their own, or in an area away from the main coaching session. The assistant coach would then have supervisory responsibility for the safety of the young people they are providing instruction to.



WHAT WILL THE COUNTY DO?

1. Ensure that we do our best to meet our Safeguarding responsibilities in line with England Netball guidelines.
2. Ensure that we will do our best to advise and support our member Leagues & Clubs & Teams to meet their Safeguarding responsibilities.
3. Offer support as requested by individual members with safeguarding concerns they raise.
4. Introduce in all County Leagues, Competition and Events, the following **NEW RULE:**
 - **By entering the(insert league / competition name) all Clubs / Teams agree to have:**
 - ✓ **A qualified First Aider present³ on match days**
 - **And that where there is an Under 18 or vulnerable adult listed within the squad, there will be:**
 - ✓ **A trained Safeguarding person present⁴ on match days**
 - ✓ **Provide evidence of a current England Netball DBS Certificate⁵ to the league upon request**
5. Provide appropriate training to support clubs / teams' Safeguarding Officers

TRAINING

The County will be organising the following recommended Safeguarding course at a considerably reduced rate for those clubs who will need their key volunteers to complete:

[UK Coaching 'Safeguarding & Protecting Children' \(3 hour workshop\)](#)

[First Aid in the Workplace \(6 hour workshop\)](#)

It is the responsibility of clubs to ensure that the relevant members have their mandatory DBS certificates in place.

It is the responsibility of clubs to ensure that their club lead safeguarding officer has also completed the [UK Coaching 'Time to Listen' \(3-4 hour workshop\)⁶](#)

³ This can be an on court playing member / coach / team manager or team volunteer associated with the team

⁴ This can be an on court playing member / coach / team manager or team volunteer associated with the team

⁵ [England Netball | DBS](#)

⁶ [Learning - UK Coaching](#)



SAFEGUARDING AND UMPIRES UNDER 18

Umpires under the age of 18, ideally need to be supervised by a appropriate adult who is safeguard trained and holds a valid DBS certificate. However, it is acceptable for the U18 umpire to be supervised by their parent, providing that the parent is aware of the safeguarding responsibilities, is court side and paying attention to the game.⁷

Umpires under the age of 16 are not permitted to umpire any game with over 18s playing.

Umpires aged 16-18 are recommended to not umpire any game with over 18s playing, however this can happen with the approval of the County Umpiring Lead.

Umpires under the age of 16 should seek umpiring opportunities within the West Yorkshire Junior League in the first instance.

WHAT CLUBS WILL NEED TO DO

1. Identify & appoint a Lead Club Safeguarding Officer and register their name on the club ENgage account
2. Ensure that the Club Lead Safeguarding Officer attends the appropriate safeguarding training⁸ & has a valid EN DBS certificate
3. Identify all other volunteers who are undertaking roles with young people under 18 or vulnerable adults, and ensure they attend the appropriate Safeguarding and hold a valid DBS certificate.
4. Ensure all Coaches and/or Team Managers hold the appropriate First Aid training certificates.
5. Keep and maintain up to date records of the above, including certificate expiry dates.
6. To provide evidence of above safeguarding / first aid certification and valid DBS promptly, as and when requested by the league or league personnel
7. All First Aid Incidents to be recorded in your Club First Aid Log and on match scorecard in additional info. PLEASE NOTE: In the case of serious injury, there maybe a requirement to report the incident to the Health & Safety Executive (HSE) under RIDDOR procedures. (Please refer to FAQs)

The County and Competition Leagues reserve the right to ask for evidence at any time, throughout the season.

We ask all Leagues, Clubs, Teams and individuals to 'Play their Part' in ensuring West Yorkshire is a safe place for all to play & enjoy netball by following these guidelines.

THANK YOU

If you have any queries regarding Safeguarding in West Yorkshire, please email:

Safeguarding@westyorkshirenetball.co.uk

If you need further advice, please contact Dickon Turner (EN Safeguarding and Welfare Manager/Lead Safeguarding Officer) or Carolina Hutchinson (Deputy Lead Safeguarding Officer) on 01509 277850 (option 6) or email besafe@englandnetball.co.uk

⁷ [Safeguarding – Parents and Carers](#) – Guide for Parents involvement in netball

⁸ Club Lead Safeguarding Officer is required to have both, safeguarding and protecting children in sport, and, time to listen