**West Yorkshire County Netball Association**

**Bursary Application - Officiating**

West Yorkshire County Netball Association (WYCNA) has identified a fixed sum of money to be contributed to a County Bursary Scheme in order to provide financial support to learner umpires to help meet the cost of any netball training and development programmes which includes, although not exclusively, officiating courses such as the Netball Europe ‘A’, ‘B’ & ‘C’ Umpiring Awards. The Bursary is intended to support our affiliated membership who will be actively supporting netball particularly within any West Yorkshire Senior and Junior Leagues

Please read the Bursary Criteria & Process information carefully before completing the Application Form and ensure you fully understand what is expected from you if you are to receive a bursary.

Bursaries are awarded at the discretion of the West Yorkshire County Management Board and will be subject to available funding. The County Management Board decision will be final.

**Bursary Criteria & Process**

1. Applicants must ensure they fill in **ALL** the requested details on the application form.
2. Applications missing requested details will not be considered and will be returned.
3. Applicants must be affiliated to England Netball and West Yorkshire. If applicants have been affiliated previously, they must renew it (have a current affiliation) before submitting an application.
4. Applicants must confirm that they have a place on the course they are applying for as soon as possible and preferably before submitting their bursary application.
5. Once completed and the form received by WYCNA, a decision will be made on the success of the application, the bursary to be awarded and the Applicant advised.

**NOTE:** *WYCNA has specifically identified the need to increase the number of qualified umpires as a priority in order to support its affiliated leagues and so are currently offering a 100% bursary to successful applicants. Applications for any other courses or conferences will only be considered for a maximum 50% bursary.*

1. Following a successful application:
	1. The Applicant is responsible for paying all the costs associated with their officiating award, course or conference
	2. The Applicant must attend the officiating award course and then successfully complete both their written test and final assessment *(officiating awards only)*
	3. Only on the successful completion of their full award, will the Applicant receive their bursary funding *(officiating awards only)*
2. If the Applicant fails to attend the course, test or assessment for which their Bursary is awarded they must immediately inform the County.
3. Applicants must commit to officiating within any affiliated West Yorkshire Senior and/or Junior League as a condition of receiving a bursary.
4. If the Applicant fails to commit to officiating in any affiliated West Yorkshire Senior and/or Junior League, in line with their league rules, they may be required to return any payments received.

**If you have any questions or require further support in making a Bursary Application, please contact:** **treasurer@westyorkshirenetball.co.uk**

**West Yorkshire County Netball Association**

**Bursary Application Form - Officiating**

Please ensure you complete **ALL** the information requested on this form

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| **Personal details** |
| **Name** |  | **Contact number** |  |
| **Address** |  | **Email address** |  |
| **Affiliation number** |  |
| **Postcode** |  | **Netball Club** |  |
| **Officiating Information** |
| **1.** | Which Officiating Award / Course / Conference are you requesting a Bursary for? |
| **2.** | Please provide details of any officiating qualifications you currently hold and the date you qualified |
| **3.**  | Are you currently supporting or delivering any officiating in West Yorkshire? **YES / NO** *(please delete as appropriate)*If **YES** please detail where  |
| **4.** | Are you receiving any other financial contribution from any other sources in order to achieve your qualification, course or conference attendance, e.g. club, school, local authority, NGB, etc? |
| **5.** | Have you ever received a Bursary from West Yorkshire before? **YES / NO** *(please delete as appropriate)*If **YES** please detail what this was for   |
| **6.** | Please provide any additional information you feel would be helpful in supporting your application |

For your application to be considered, please provide the following information, as appropriate

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| **Officiating Award Details** |
| **Course Details / Venue** | *e.g. C Award, Bradford College* | **Date fee paid to WYCNA** | *e.g. 13.01.18 £45* |
| **Written Test Details / Venue** | *e.g. C Award Written Test, Bradford College* | **Date fee paid to WYCNA** | *e.g. 24.03.18 £10* |
| **Final Practical Assessment****Test / Venue** | *e.g. C Award Test, Woodhouse Grove School, Bradford* | **Date / fee paid to WYCNA** | *e.g. 09.06.18 £45* |
| **Officiating Course / Conference Details** |
| **Course Details****Date / Venue** | *e.g. EN Make the Game Live conference 16.07.19 Liverpool* | **Date fee paid & to who** | *e.g. 26.01.19, £115 England Netball* |
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| **Please include a copy of your Course Confirmation.** **For officiating awards advise of written test and practical assessment when completed** |

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| **Bank Details for BACS Transfer** |
| **Name of Account into which Bursary is to be paid (personal / club, etc.)** |  |
| **Sort Code** |  | **Account Number** |  |

**Applicant Declaration:**

I confirm that:

* I have, to the best of my knowledge, completed **ALL** the details requested on this application
* I have read, understood and accept the Bursary Criteria & Process
* I understand I must commit to officiating in any affiliated West Yorkshire Senior & Junior Leagues
* I understand that the decision of the WYCNA to award a Bursary is final

Signed: Date:

**Please send the completed application form to**

**treasurer@westyorkshirenetball.co.uk**

**If you have any questions or further queries regarding this application please contact treasurer****@westyorkshirenetball.co.uk** **. We look forward to receiving your application.**

**FOR ADMINISTRATION PURPOSES ONLY: OFFICIATING BURSARY**

|  |  |
| --- | --- |
| **Name of Applicant** |  |
| **Application Approved by**  | **Name:****Position:** | **Date:** |
| **Total amount of Bursary approved** | **£** |  |
| **Place on course confirmed***(confirmation letter / receipt)* | Delete as appropriate**YES NO** | **Date:** |
| **Course attended** | Delete as appropriate**YES NO** | **Date:** |
| **Written Test completed***(Officiating Awards only)* | Delete as appropriate**YES NO** | **Date:** |
| **Practical Assessment completed***(Officiating Awards only)* | Delete as appropriate**YES NO** | **Date:** |
| **Confirmation of Award received***(Officiating Awards only)* | Delete as appropriate**YES NO** | **Date:** |
| **Date Payments made***(course, test & assessment fees)* | **Payment :****£** | **Date:** |

**Bursary Award Completed**

**Signed: Date:**

**Name *(print)*: Position:**