**West Yorkshire County Netball Association**

**Bursary Application - Officiating**

West Yorkshire County Netball Association (WYCNA) has identified a fixed sum of money to be contributed to a County Bursary Scheme. The purpose of this is to help provide financial support to learner umpires in meeting the cost of any netball training and development programmes which includes, although not exclusively, officiating courses such as the England Netball ‘Into Officiating’ Award and Europe Netball ‘A’, ‘B’ & ‘C’ Umpiring Awards. The Bursary is specifically intended to support our members who will be actively supporting netball within any of our West Yorkshire member leagues

Please read the Bursary Criteria & Process information carefully before completing the Application Form and ensure you fully understand what is expected from you if you are to receive a bursary.

Bursaries are awarded at the discretion of the West Yorkshire County Committee and will be subject to available funding. The County Committee decision will be final.

**Bursary Criteria & Process**

1. Applicants must ensure they fill in **ALL** the requested details on the application form.
2. Applications missing requested details will not be considered and the application returned.
3. Applicants must be in membership of England Netball and West Yorkshire County. If applicants have been members previously, they must renew it (have a current membership) before submitting their application.
4. Applicants must confirm that they have a place on the course they are applying for, eg a copy of England Netball receipt, and submitted alongside their bursary application.
5. Once completed and the form received by WYCNA, a decision will be made on the success of the application, the bursary amount to be awarded and the Applicant advised.

**\*\* NOTE:** *WYCNA has recognised the need to increase the number of qualified umpires in order to support its member leagues and so are currently offering a bursary of up to 50% to successful applicants.*

1. The Applicant is responsible for paying all the costs associated with their officiating award, course or conference
2. The Applicant must attend the officiating award course and then successfully complete both their written test and final assessment

\*\* **NOTE: *Only on the successful completion of their full award, will the Applicant***  ***receive their bursary funding***

1. If the Applicant fails to attend the course, test or assessment for which their Bursary is awarded they must immediately inform the County as to the reason why.
2. Applicants must be prepared to commit to officiating within any of it’s West Yorkshire member leagues as a condition of receiving a bursary.
3. Failure to commit to officiating in any of the West Yorkshire member leagues, in line with their league rules, they may be required to return any payments received.

**If you have any questions or require further support in making a Bursary Application, please contact:** [**officiating@westyorkshirenetball.co.uk**](mailto:officiating@westyorkshirenetball.co.uk)

**West Yorkshire County Netball Association**

**Bursary Application Form - Officiating**

Please ensure you complete **ALL** the information requested on this form

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Personal details** | | | | | | | | | |
| **Name** | |  | | | | | | |
| **Contact**  **Tel. number** | |  | | **Home Postcode** | | |  | |
| **EN Member**  **ID Number** | |  | | **Netball Club** | | |  | |
| **Officiating Information** | | | | | | | | | |
| **1.** | **Which Officiating Award / Course / Conference are you requesting a Bursary for?** *Please Tick* | | | | | | | | |
|  | Into Officiating | |  | | B Award | | |  | |
|  | C Award | |  | | A Award | | |  | |
|  | Other – Workshop / Conference (please detail) | | | |  | | | | |
| **2.** | **Please provide details of any officiating qualifications you currently hold and the date you qualified.** | | | | | | | | |
|  | Name of Award | | | | | Date qualified | | | |
| **3.** | **Are you currently supporting or delivering any officiating in West Yorkshire?**  **YES / NO** *(please delete as appropriate)*  If **YES** please detail where | | | | | | | | |
| **4.** | **Are you receiving any other financial contribution from any other sources in order to achieve your qualification, course or conference attendance, e.g. club, school, local authority?**  **YES / NO** *(please delete as appropriate)*  If **YES** please detail from where | | | | | | | | |
| **5.** | **Have you ever received a Bursary Award from West Yorkshire before, eg Officiating / Coaching**  **YES / NO** *(please delete as appropriate)*  If **YES** please detail what this was for | | | | | | | | |
| **6.** | **Please provide any additional information you feel would be helpful in supporting your application** | | | | | | | | |

For your application to be considered, please provide the following information, as appropriate

|  |  |  |  |
| --- | --- | --- | --- |
| **Officiating Award Details** | | | |
| **Course Details / Venue** | *e.g. Into Officiating (online)*  *C Award, Bradford College* | **Date & fee paid to England Netball** | *e.g. 13.09.21 £40.00* |
| **Officiating Workshop / Conference Details** | | | |
| **Course Details**  **Date / Venue** | *e.g. EN Make the Game Live conference 16.07.19 Liverpool* | **Date fee paid & to who** | *e.g. 26.01.19, £115 England Netball* |
|  | | | |
| **Please include a copy of your Course Confirmation. / Receipt**  **For Officiating Awards please advise of written test and / or practical assessment as and when organised / completed** | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Bank Details for BACS Transfer** | | | |
| **Name of Account into which Bursary is to be paid (personal / club, etc.)** | |  | |
| **Sort Code** |  | **Account Number** |  |

**Applicant Declaration:**

I confirm that:

* I have, to the best of my knowledge, completed **ALL** the details requested on this application
* I have read, understood and accept the Bursary Criteria & Process
* I understand I must commit to officiating in any West Yorkshire member leagues
* I understand that the decision of the WYCNA to award a Bursary is final

Signed: Date:

**Please send the completed application form to**

[**officiating@westyorkshirenetball.co.uk**](mailto:officiating@westyorkshirenetball.co.uk)

**If you have any questions or further queries regarding this application please contact officiating**[**@westyorkshirenetball.co.uk**](mailto:Chair@westyorkshirenetball.co.uk) **. We look forward to receiving your application.**

**FOR ADMINISTRATION PURPOSES ONLY: OFFICIATING BURSARY**

|  |  |  |
| --- | --- | --- |
| **Name of Applicant** |  | |
| **Place on course confirmed**  *(confirmation letter / receipt)* | Delete as appropriate  **YES NO** | **Date:** |
| **Total amount of Bursary approved** | **£** |  |
| **Application Approved by** | **Name:**  **Position:** | **Date:** |
| **Applicant advised of bursary outcome** | **Email / Letter** | **Date:** |
| **CONFIRMATION RECEIVED OF ATTENDANCE / COMPLETION OF AWARD STAGES** | | |
| **Course attendance confirmed** | Delete as appropriate  **YES NO** | **Date:** |
| **Written Paper completed**  *(Officiating Awards only)* | Delete as appropriate  **YES NO** | **Date:** |
| **Practical Assessment completed**  *(Officiating Awards only)* | Delete as appropriate  **YES NO** | **Date:** |
| **Confirmation of Award received**  *(Officiating Awards only)* | Delete as appropriate  **YES NO** | **Date:** |
| **BURSARY PAYMENTS** |  |  |
| **Bursary approved for payment** | Delete as appropriate  **YES NO** | **Approved by:** |
| **Approval sent to Treasurer** | **Email / Letter** | **Date:** |
| **Date Payments made by Treasurer** | **Payment :**  **£** | **Date:** |

**Bursary Award Completed**

**Signed: Date:**

**Name *(print)*: Position:**